



**Edward W. Sparrow Hospital Association MNA Employees  
Health Reimbursement Arrangement Account**



February 2018

**TO: ALL PLAN PARTICIPANTS OF THE EDWARD W. SPARROW HOSPITAL  
ASSOCIATION MNA EMPLOYEES HEALTH REIMBURSEMENT  
ARRANGEMENT**

**RE: CHANGE IN THIRD PARTY ADMINISTRATORS**

Dear Participants:

Effective March 1, 2018, there will be a change in the day-to-day administration of the Edward W. Sparrow Hospital Association MNA Employee Health Reimbursement Arrangement. The Board of Trustees has engaged TIC International Corporation (TIC) as the new Administrator of your Fund. In this capacity, TIC would like to take this opportunity to welcome you as new clients and to acquaint you with our company.

TIC International has been active in the field of administration for Multiemployer Construction Industry Fringe Benefit Funds since the 1950's. The Lansing Office currently provides services for many types of funds including Health Care, Pension, Vacation and Holiday, Annuity, Apprenticeship and Training and Industry Advancement. Some of TIC's present clients have been utilizing the firm's services for more than 50 years.

TIC's non-managerial employees in Michigan are members of the Office and Professional Employees' International Union Local #459 AFL-CIO. TIC is proud of this long term relationship with the union.

**Please be assured that none of your Edward W. Sparrow Hospital Association MNA Employees Health Reimbursement Arrangement benefits are changing as a result of the change in Administration.**

The following knowledgeable and dedicated staff at TIC will be available to answer your telephone inquiries Monday through Friday, 7:30 a.m. to 5:30 p.m. Eastern Standard Time (open during the noon hour also):

**FOR QUESTIONS REGARDING:**

**YOUR PRIMARY CONTACT IS:**

Administration

James E. Schreiber, Administrative Manager

HRA Eligibility/Benefits

Rena Sova, Customer Service Representative

HRA Eligibility/Benefits

Laurie Savage, Health Care Supervisor

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HRA Eligibility/Benefits

Nicole Donald, Health Care Supervisor

Contributions

Brian Nowosacki, Data Entry Supervisor

All correspondence should be submitted to the address listed below which includes our telephone numbers and fax number:

Edward W. Sparrow Hospital Association MNA Employees  
Health Reimbursement Arrangement Account  
6525 Centurion Drive  
Lansing, MI 48917-9275  
Telephone Numbers: (517) 321-7502 Facsimile Number: (517) 321-7508